

Bay Area Genealogical Society Board Meeting Minutes – Additions and Corrections

Monday, July 23, 2007

President Loren Martin called the meeting to order at 6:30 p.m. Thirteen members attended the meeting: Alice Braud-Jones, Mary Martin, Resa Hennings, Connie Ogden, Lee Jared, Claudia Grafton, Polly Wilson, Doug Wilson, Rose Mary Fritz, Shirley Lindquist, Jeanine Lawrence, Loren Martin, and Neil Miserendino.

Jeanine Lawrence read from Job 23:10-12 and led us in a prayer.

The minutes from June 25, 2007 were approved as corrected by e-mail. On Page 2, under Old Business # 3, the following corrections were made.

1. Alice Braud-Jones talked about doing a seminar during the year of 2008. She does not want to do one unless she has more help than she has had in the past. Some suggestions for speakers are: (1) Heritage Society Papers – a lady gives a talk on doing papers for heritage societies such as the D.A.R. (2) Christine Rose is a good possibility. Claudia Grafton mentioned to Ms. Rose that we might be interested in having her as a speaker for a seminar. She was interested in doing one for our society. (3) Claire Mire Bettag mentioned Dr. Tom *Shawker* as a speaker. Dr. *Shawker* is a retired medical doctor who *speaks on* DNA Research. Clayton Library Friends was thinking about doing a seminar in 2008, but they decided to wait until 2009. Alice said that we would be pushing it to do one in March or April 2008. **ACTION:** Alice needs more help when we do another seminar. Where will we have another seminar? Patty *Shawker* also does seminars; she comes from Washington, D.C. *Patty Shawker is Dr. Shawker's wife. She is on the Board of NGS and is assistant director of the National Institute for Genealogical Research at the National Archives.* Rose Mary said that we want people to know that we are doing a seminar worth attending. The DAR lady would be good for a class for a specific group. We need to check costs. Neil Miserendino moved that we ask Christine Rose to do a seminar. Connie Ogden seconded the motion. Neil amended the motion to ask Ms. Rose what she would charge to do a seminar. The motion passed.

Resa Hennings gave the Treasurer's Report. The Balance Brought Forward on June 30, 2007 was \$6,611.19. There was no Income. The Expenses were from: Speaker Honorarium \$25.00; Newsletter Printing \$33.57; Quarterly Printing \$259.20; Yearbook/Quarterly Postage \$121.77; & UBC Room Set-up and Food Service \$43.55 for Total Expenses of \$483.09. This left a Balance on Hand of \$6,128.10.

OLD BUSINESS:

1. Shirley Lindquist, Nominating Committee Chairman read the Slate of Nominated Officers for next year: Nominee for President, Resa Hennings; Nominee for 1st Vice-President, Alice Braud-Jones; Nominee for 2nd Vice-President, Claudia Grafton; Recording Secretary, Renee Ball; Corresponding Secretary, Lee Jared; Treasurer, Ed Harris; and Registrar, Tammy Frey. Doug Wilson made a motion that we accept the decision of the Nominating Committee. Jeanine Lawrence seconded the motion. All were in favor. The motion passed.
2. Resa has only one budget submitted for next year from an officer or a committee chairman. We need a budget from everyone so we will have a budget for the year 2007-2008.
3. We will be a month off voting in August for the new officers because we do the vote in July according to the By-Laws. The new officers will be installed at the September meeting.
4. We had a discussion about a tape recorder for the Recording Secretary. Alice said that she has used some very high tech recorders, and they did not pick up everything. The President for next

year will have to say that all of the officers and committee chairmen will have to give the Secretary hand written reports. Resa said that the Recording Secretary has some say about how the minutes are done. **ACTION:** It was thought that the Recording Secretary should choose her own recorder.

5. Do we want to budget for a video projector? Most speakers have their own equipment. Sometimes, we don't have a seminar or a meeting at the Church so we do not have access to a projector. Technology changes day by day so it is hard to determine at this time exactly what we should purchase.

NEW BUSINESS:

1. Darwin Gilmore called the Loren's home and suggested that we should fill out a questionnaire that is on an orange colored sheet of paper for the TSGS (Texas State Genealogical Society). **ACTION:** Resa has the packet from the TSGS, and she will look for the form.
2. Loren thought that the Cost Projection/Comparison Sheet that Alice prepared for a seminar for 2008 looked like the costs were in line. It was decided earlier that Alice would contact Christine Rose to see how her schedule looked. Shirley wanted to know about her and her topics. Alice said that Ms. Rose is in the top ten national genealogical speakers. Alice said that she had done talks on Land Records and Interpreting Medieval Writing to name two of them; she has a list on her website. We would choose four of her topics which would be an hour long each. We have not had a talk on Military Records before. If we have this seminar, when will we have it and who will help? Claudia felt that it would not exhaust anyone if we work as a team. Claudia can put the publicity in the Clayton Library Friends Newsletter, and we can post the information at the Clayton Library, so we would not have to do the seminar jointly with the Clayton Library Friends. Rose Mary thought that the Claire Mire Bettag Seminar made us look capable on a national level. The Board seemed to not want to include the Clayton Library Friends on the next seminar. Alice said that Ms. Rose is busy the last Saturday in March. Alice listed dates for us to choose that would not conflict with holidays, other organizations, and what she has on her schedule. Alice preferred April 12. May 3 was the second choice. We have to make handouts, notebooks, order lunches, etc. Is the Church available on April 12 or May 3? Claudia Grafton, Alice Braud-Jones, Mary Martin, Rose Mary Fritz, and Resa Hennings volunteered to be on the committee. It was suggested that BAGS members get a discounted rate of possibly \$40.00. Non members could pay \$55.00. For \$5.00 more, they could become a member BAGS. We need to encourage pre-registering. If they show up at the door, they will have to pay a higher rate. It is hard to accommodate handouts if a lot of people register at the door. We cannot accommodate them for lunch at this late date. Resa Hennings made a motion to hold the seminar on April 12, 2008, and BAGS members get a price break. The lunch is not included in the registration price. Rose Mary Fritz seconded the motion. All were in favor of the motion. The motion passed. **ACTION:** Alice Braud-Jones will chair the committee for the seminar.
3. Claudia volunteered to do PR. Mary Martin will do the lunches. Resa Hennings will do the handouts. Rose Mary Fritz will do the registration. Jeanine Lawrence will check with the Church for the availability of dates.

COMMITTEE REPORTS:

1. Shirley Lindquist, Corresponding Secretary, reported that she sent Get Well Cards to Doug Wilson and Norma Parnell. She sent a Sympathy Card to Don Parnell, Norma's husband when she passed away.
2. Shirley Lindquist, Library Committee Chairman, reported that she is not getting enough help from the membership on this committee. Claudia is doing posters. Alice is doing cards of what members bring for the display. The theme is "Our Women Ancestors". **ACTION:** We need to

- push getting some members input on the library displays and coming to the committee meetings. Members should pick up their items at the general meetings because we will have a meeting that night on September 28 for Freeman Display items and October 26 for Friendswood Display items. **ACTION:** Alice Braud-Jones and Resa Hennings will install the display at the Freeman Library on Tuesday, September 4 at 9:00 a.m. Polly Wilson will help remove the items at the Freeman Library on September 28. We will use some of the same things at the Friendswood Library; this display will be on a smaller scale. Shirley needs someone to remove the items at Friendswood Library and return them to her. Neil volunteered to remove the items on October 26 and bring them to the Church. The time will be up to Neil when he will remove the items.
3. Shirley Lindquist, New Member Services Chairman, reported that she has had only a few replies from people interested in Saturday, October 13. This would be a very basic course. It would be for 2 ½ hours and be a hands on course. Students who have a minimal or no genealogical background will be guided step by step through exercises to complete a pedigree chart, family group sheet, and a research log. The cost will be \$10.00 for members and \$15.00 for non members. We are not trying to make money on this course, but we want to break even with the costs. Registration will be in September at the meeting and by mail with a check. Jeanine suggested that Tammy Frey could advertise this course in the area newsletters.
 4. Alice Braud-Jones has no report on the Mt. Olivet Cemetery Project. It is too wet to work in the cemetery. *Neil reported that he has been busy with work and has not made any progress on the data entry. Neil received the paper transcripts collected by Resa Hennings and the Mausoleum transcripts from Alice Braud-Jones at the meeting.* Loren will send his and Mary's cemetery transcripts to Neil electronically.
 5. Neil Miserendino, e-mail chairman, reported that he has changed, added, or updated 16 e-mail addresses this month with the latest information from the Registrar Rose Mary Fritz. David Cate is the only Road Runner e-mail address that he has changed to a Comcast name. He has used the latest e-mail address for Dick Warren, but he has not removed the old e-mail address for Dick Warren. The Allen County Library e-mail address has "bounced" (mlclegg@acpl.info) for the Newsletter, so they will receive a paper copy by regular mail, so that is not a big problem. Alice asked if they changed their name when they moved, or maybe, it is a particular librarian who is no longer at the library or has changed her e-mail address. Neil said that every time he adds a member, he copies and pastes the address. *Neil said that some people had a problem with the July Newsletter line because he put some extra spaces after the URL. The spaces were linked on some people's e-mail so the address was incorrect. He sent a second e-mail.*
 6. *Neil Miserendino gave six yearbooks to Shirley Lindquist to include in the new member packets. There are a few left so they should last until the next "Yearbook" is issued. Neil will wait for the renewal period to work on the next "Yearbook".*
 7. Jeanine has envelopes with the BAGS return address that Carolyn Hellen ordered. They are available if anyone needs them.
 8. Jeanine Lawrence, Meeting Room Chairman, reported that Friday, July 27, we will meet in the Chapel on the first floor. On Friday, August 31, we will meet in the Chapel. It is a better room for the "Show and Tell – Pot Luck Supper" meeting. The June attendance Report for the Board Meeting was 17; the Society meeting had 65 people attending (members 55 and visitors 10). The July Church Expenses were room set up fee \$30.00 and Food Service fee \$11.75. The Sales Income for June 29, 2007 was from Donations for State Booklets \$1.25 and the Clear Lake Historical Map .20 cents for a total of \$1.45.
 9. We will need to check to see if the December 7 meeting is scheduled in the Chapel. Jeanine made a tentative reservation for Sam, the Church Chef, to prepare our Holiday meal on Friday, December 7, 2007. The tentative menu is: Salad Bar, Prime Rib, Baked Potato, Roll, Dessert, Coffee, Tea, and Water. The cost will be \$10.00 per person for the food. We need a Holiday Party Committee now. Claudia is working on a program including a ukulele band. We would need to provide the ukulele band with dinner; there are about 15 people in the band. Do we pay

the band? Shirley has a good idea for a speaker. **"Shirley left a phone message for Claudia re: actors who portray Tom Jefferson & John Adams, and they're FREE, but Claudia didn't get the message. Alice stated that program is a whole program and cannot be combined with the ukulele band. Shirley gave Claudia the contact phone & e-mail address for the actors."**

Claudia has contacted an actress who portrays characters. This actress has charged \$350.00.

Alice said that she knows of a group that does John Adams and Thomas Jefferson themes, and the speakers are free. This is Betty Crawford's group.

10. Rose Mary Fritz, Registrar, handed out application forms for membership for the 2007-2008 year. The dues are due by September 1.
11. Rose Mary Fritz reported that the Harris County Genealogical Society has folded. She thought that we might be able to pick up some members from this group; they had a problem of lack of participation. **ACTION:** Rose Mary will write a letter for Loren to send to them and invite them to our meetings. Barbara Moore has rejoined our Society. We lost Norma Parnell when she passed away. We have 180 members at the present time. Rose Mary wants new member cards for the 2007-2008 year; they will cost \$15.00. Last year, we had beige cards; Rose Mary would like to use blue card stock for the new cards so we can tell the different years at a glance. She has \$25.00 in the Registrar's Budget, so the expense will be covered.
12. We don't have anything on the bulletin board at the Clayton Library. Alice said that she would post the programs if Claudia would give her a list of the speakers for 2007-2008. Alice will make the flyers.
13. Resa said that we should give Gerri Higgs some things to put in the scrapbook. Resa has given her things she has found about the members.
14. Alice asked if we had a September program lined up; Dick has something lined up. Ginny Toney will speak in July on "West Virginia Research". Mrs. Toney's son and daughter are coming to town to hear her speak. Claudia asked if we could give her a "BAGS" Tote Bag. Alice Braud-Jones moved that we give Ginny Toney a "BAGS" Tote Bag. Connie Ogden seconded the motion. All were in favor. The motion passed. Polly Wilson remarked that West Virginia lost more libraries during the Civil War than any other state. Polly has done research in West Virginia.
15. Connie Ogden, Telephone Committee Chairman, reported that her committee made 44 calls this last month. Some people were glad to have the calls, and no one complained about being called.
16. Lee Jared said that we need to differentiate between the food Hospitality Committee and the greeter Hospitality Committee. It was suggested that we call them greeters.
17. Claudia Grafton, Cookbook Chairman, reported that she tried to get in touch with Carolyn Hellen by telephone and e-mail about the old recipes, but she was unable to make contact with her.
18. Alice Braud-Jones will preside at the Society meeting on Friday. Send her an e-mail, if you have anything that you want to announce.
19. Mary Martin, County Coordinator, reported that there were 17 people on the trip to the Clayton Library on Monday, July 9 of the 23 who had signed up. We collected \$27.00 to be sent to the East Harris County Senior Citizens Program. Our next trip to the Clayton Library will be on Wednesday, August 22. We will be able to select four more trips for the next six months starting in September during the first two weeks of September. She will need someone to put out the sign-up sheet at the June 27 meeting. **ACTION:** Jeanine Lawrence will put out the sign-up sheet.

The meeting was adjourned at 7:40 p.m.

Respectfully submitted,

Mary Leonard Martin
Recording Secretary